



Gordano School – Severe Weather Plan

Purpose

This plan is in place to ensure the safety and well-being of all students, staff, and visitors during severe weather such as snow, wind, rain, extreme temperature etc. It details procedures and responsibilities.

Our aim is to stay open, but in the event of disruption caused by severe weather the prime concern of the school must always be the safety of the students and staff.

Decision-making process

The Headteacher has the authority to decide if an emergency closure is necessary, this can be in the morning before school or during the school day. In the absence of the Headteacher, the Deputies can make the decision.

The decision will be made after considering the safety of students walking to school, the safety of staff travelling to school and the condition of the school site. The Headteacher will follow guidance from the Local Authority, the school's Health & Safety Advisors and the Lighthouse Schools Partnership (LSP). Where possible, the decision will be made by 7am so that families and staff can be informed before starting their journey to school.

Communication plan

- Students and families will receive an email message via SIMs and ClassCharts.
- Notices will be posted on the homepage of the website and on social media.
- All staff will receive an email from the Headteacher.
- The Finance Director will advise other relevant stakeholders.
- If the closure is during the school day, parents/carers will be contacted to advise of arrangements for the time students will be released from school.
- Staff will communicate remote learning to students via ClassCharts.

Severe weather remote learning

In the event of closure due to severe weather, staff will set work for students as follows:

- A task will be set for each lesson on the student's timetable in ClassCharts, with a completion deadline of the next day.
- Completed tasks may be handed in on ClassCharts at any time during the day, not necessarily at the time specified on the timetable.

- Instructions may be written or a video recording, or staff may direct students to relevant resources on [OAK Academy](#) or for students in KS4, [GCSEPod](#).
- Live lessons will not be provided during a closure of three days or less.

Site

Ahead of the school reopening, the site will be declared safe following a risk assessment. The decision will be made by the Headteacher. Entrances and main access pathways will be cleared and gritted. Staff, students and visitors will be made aware that pathways, even where cleared, may remain hazardous. This will continue throughout the day. Some areas of the site will remain out of bounds.

Review and updates

Plan reviewed January 2025.

This document is reviewed annually or when changes occur.