

## Candidate Confirmation: How my grades will be determined and awarded in Summer 2021

Candidate name		Candidate number	
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This completed form must be completed electronically by Friday 21<sup>st</sup> May 2021.

I confirm I have been made aware of relevant guidance intended for candidates who will be awarded grades in summer 2021, including: (Please tick each box to confirm each statement)

- the Joint Council for Qualifications<sup>CJC</sup> (JCQ) document [Guidance for students, parents and guardians: GCSEs and AS/A Levels in England Summer 2021](http://www.jcq.org.uk/summer-2021-arrangements/) (published here [www.jcq.org.uk/summer-2021-arrangements/](http://www.jcq.org.uk/summer-2021-arrangements/))
- school-specific guidance on the Exam Centre page of the school website (<https://www.gordanoschool.org.uk/page/?title=Exam+Centre&pid=29>) including
  - details of the evidence used for the grading process for each subject
  - how to apply for special consideration and request any additional Reasonable Adjustments
  - The Centre Exam Policies, including specific elements for Summer 2021, including
    - General Exams Policies
    - Summer 2021 Malpractice Policy
    - Summer 2021 Conflict of Interest Policy
  - I confirm my understanding specifically includes the following:

I confirm that the following has/ will take place: (Please tick each box to confirm each statement)

- I have been given an explanation of how my grades will be determined in summer 2021
- The professional judgement of teachers has been based on what I have been taught
- My teachers have used a range of evidence from across the course of study to make their decision
- My teachers have informed me of the pieces of work which have been used as evidence to inform my overall grade for each subject for which I am entered
- Where I have been granted any approved access arrangements/reasonable adjustments my school have ensured that these were in place when evidence was gathered. Where appropriate reasonable adjustments were not in place when I took an assessment that is being used as evidence, my teacher will take this into account when determining my grade or considered alternative evidence
- I have had the opportunity to raise any concerns about the evidence being used with my teacher, where for example, the evidence was affected by my personal circumstances, such as illness (though the completion of an online form)
- My teachers have made the final judgement about the evidence used to determine my grades. Negotiation has not taken place between myself/my parent/carer/guardian and my teachers
- After my teacher determines my grade in a subject it will be reviewed by other teachers in my school. Therefore, grades will be determined consistently with my school's policy
- My teachers or any other members of school/college staff have not informed me of the grades they have submitted/will be submitting to the awarding body (exam board)
- I have been informed of the date(s) and process for receiving my grades (results) from the relevant awarding body (exam board)
- I have been made aware that if I believe a genuine error has been made in determining my grade, I will have a right to appeal through my school who will provide specific details of the two stage process at that point

- I confirm my awareness and understanding of how grades will be awarded this summer and that if I wish to raise any queries regarding the process with the school, that I will speak with the school as soon as possible and not wait until I have received my results.*

OR

- I do not understand/feel unable to confirm the above, or feel unable to sign the confirmation, and would like to discuss this further with the school.

Candidate Signature:

Date of signature:

**This record will be retained until the published deadline for appeals has passed or until any on-going appeal, malpractice investigation or other results enquiry has been completed, whichever is later**