



Biometric Registration

Dear Parent/Carer

At Gordano School we have been successfully using biometric identification finger scan technology for cafeteria purchases since March 2012.

To continue the delivery of these systems and work within Governmental directives (Protection of Freedoms Act 2012) every school has to obtain parental consent for the use of student biometric data prior to September 2013. Parental consent is required to take and process biometric data from your child's finger and use this information for the purpose of providing your child with certain services, such as the cashless system used in the canteen.

Gordano School will store the biometric information collected securely in compliance with the Data Protection Act 1998. We will only share this information with the suppliers of our biometric identification systems and will not unlawfully disclose it to any other person.

Attached to this letter is a consent form which requires signing and returning to the data office to enable your child to continue to use the canteen biometric system. You can withdraw your consent at any time by writing to us. In addition, your child may at any time object or refuse to allow their biometric information to be used even if you have given your consent. We would appreciate it if could you explain this to your child. If you do not wish your child's biometric information to be processed by the school, or your child objects to such processing, we will provide, where possible, reasonable alternative arrangements that allow them to access the relevant services.

Should you agree to the processing of your child's biometric information, please note that when they leave Gordano School, or if for some other reason they cease to use the biometric system, their biometric data will be deleted. Also attached to this letter is a frequently asked questions guide for parents/guardians however, if you require further information then please feel free to email the Data Team at datateam@gordanoschool.org.uk or call 01275 842606.

Yours faithfully

Data Team

Headteacher: Mr G J Lewis MA

Gordano School, St Mary's Road, Portishead, Bristol BS20 7QR

Tel: 01275 842606

e-mail: mailbox@gordanoschool.org.uk www.gordanoschool.org.uk

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BIOMETRIC IDENTIFICATION CONSENT FORM - Please return to the Data Office

I am aware that Gordano School is using biometric finger scan technology in the cafeteria.

I do give consent for my child to participate in the scheme.

I do not want my child to participate in the scheme.

Print name of student: Tutorial:

Print name of parent/guardian: Date:

Signature of Parent/Guardian:

Biometrics Frequently Asked Questions

1. What is “biometrics”?

Biometrics is a method of recognizing an individual based on measurable biological characteristics such as the fingerprint. Fingerprints remain constant over a person’s lifespan. Surface wear, minimal temporary or permanent scarring and aging may affect but does not alter beyond recognition, the original fingerprint pattern.

2. How is a biometric collected?

Sensors are used to scan the finger and convert the information to a secure digital format to which it is later compared. Technically, biometric capture devices create electronic digital “pictures” that are encrypted and stored and then compared to “live” pictures in order to confirm the identity of a person.

3. Is biometric technology safe to use?

Health concerns are actually similar to those encountered in everyday life (touching a fingerprint sensor is equivalent to touching a doorknob). Biometric systems use ordinary computing and video technology. Biometrics require only the placement of a finger.

4. If I provide my biometric (fingerprint), who has access to it and the information associated with it?

The fingerprint scan is stored in a database on one computer at the school in a proprietary format (an actual copy of the fingerprint image itself is NOT stored). Only the fingerprint reader can recognize this format. Fingerprints are not transferred to any other systems.

5. Can my biometric image be used anywhere other than the School?

No. A fingerprint registered on one system will not be valid for another unique system. Only information stored on the database linked to the biometric scanner used is available when a fingerprint is scanned.

6. What if the biometric scanner is stolen?

Data is not stored on the scanner itself. The scanner is only used to confirm the authenticity of the fingerprint.

7. Can someone steal my biometric (fingerprint)?

A fingerprint is unique. No two people have identical fingerprints. It would be next to impossible for someone to steal someone else’s biometric (fingerprint)